

## **INTRODUCTION**

The By-Laws of the Canadian Charolais Association are prepared and circulated to aid members in complying with the requirements therein. They are intended to facilitate an objective approach to the breeding of better cattle without undue restrictions. They are compatible with the Animal Pedigree Act of the Parliament of Canada and are approved and supervised by Agriculture & Agri-Food Canada. The Association staff is obligated to carry out the terms of the By-Laws with equity, reasonableness and dispatch.

We urge you to read the By-Laws and maintain them for future reference. If questions arise, feel free to contact the office staff or Directors for clarification.

These By-Laws are designed to facilitate the breeding of superior cattle and the development of enthusiastic, dedicated breeders.

Note: Amendments to the By-Laws are made at Annual Meetings and members should keep abreast of such changes.

### ***The CCA Board of Directors***

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**ARTICLE I - NAME**

The name of the Association shall be Canadian Charolais Association (hereinafter referred to as the 'Association').

**ARTICLE II - OBJECTIVES**

The Association shall have for its objectives the encouragement, development and regulation of the breeding of Charolais cattle in Canada. The terms "Charolais cattle" or "Charolais breed" wherever used herein refer to registered Charolais cattle. To facilitate the achievement of such objectives, the Association shall:

- (a) Keep record of the breeding and origin of all Charolais cattle and collect, preserve and publish data and documents relating to the same,
- (b) Establish standards of breeding and carry out a system of registration,
- (c) Adopt a means as necessary to protect and assist breeders engaged in propagation and breeding of Charolais cattle in compliance with the 'Articles hereof',
- (d) Supervise the breeders of Charolais cattle to detect, prevent and punish fraud,
- (e) Compile statistics of the industry and furnish official and authentic information thereto.

**ARTICLE III – MEMBER**

1. A member shall be defined as 'individuals, partnerships, or limited companies incorporated under the laws of Canada or any Province of Canada' and when defining the classes of members shall be referred to as '*those*'. There shall be the following classes of Members:

(a) HONORARY MEMBERS: The Association, by ordinary resolution of a general meeting, may appoint Honorary Members of the Association, if the Board of Directors has by prior resolution, named the proposed member or members and recommended that such appointment be made for life or for a term. Such Honorary Members shall take no part in the management of the Association's affairs, and shall have no vote and shall not be entitled to hold office in the Association, other than the office of Honorary President. Any Honorary Membership may at any time be revoked by the Board of Directors.

(b) ANNUAL MEMBERS: Annual Members shall be '*those*' who are actively engaged in the breeding of registered Charolais cattle, and who pay the prescribed admission fee.

(c) LIFETIME MEMBERS:

Lifetime Memberships taken out prior to January 1995:

Lifetime Members shall be '*those*' who are actively engaged in the breeding of registered Charolais cattle and who pay the prescribed admission fee. The Board of Directors may declare these members inactive after three years in which no recording, registration or transfer activity takes place and at that time membership services shall cease to be provided until papering activity is resumed.

**Active lifetime members are required to pay for their Charolais Banner subscription.**

*For the purposes of the within By-Laws, Annual Members and Lifetime members are sometimes hereinafter referred to as 'Voting Members'.*

**AS OF AUGUST 1, 2002 LIFETIME MEMBERSHIPS ARE NO LONGER AVAILABLE FOR PURCHASE.**

(d) ASSOCIATE MEMBERS: Associate Members shall be '*those*' who apply for membership and are accepted as Associate Members by the Board of Directors and pay the prescribed annual fee of \$50.00

which includes a subscription to the Charolais Banner and mail-out information from the Association. Associate members shall not be entitled to vote nor hold office in the Association and shall not be entitled to register or transfer at member rates.

(e) JUNIOR MEMBERS: Junior Members shall be those individuals who are 21 years of age or younger as of January 1<sup>st</sup> of the current year, who apply for the Junior Membership and are accepted as Junior members and who pay the prescribed admission fee. Juniors shall not vote and shall not be entitled to hold office in the Association.

2. Application for Annual, Associate or Junior membership will be made in writing to the Board of Directors and if accepted the applicant agrees to be bound by these By-Laws and all amendments thereto. The Board of Directors shall at all times have the power to reject or defer any application of membership. Any applicant who has been rejected by the Board of Directors or expelled by another livestock registry shall not be allowed to register or transfer as a non member except with the approval of the Board of Directors. A member may at any time terminate his membership in the Association by giving a written notice to the General Manager, but there shall be no refund of membership dues.
3. Partnerships or companies which are Voting Members shall designate to the General Manager one or more representatives to exercise the rights and privileges of such membership including the right to vote and hold office, if applicable, in the Association.
4. The Board of Directors, prior to the fiscal year end of the Association, may apply the credit balance on any account which has been inactive for a period of two years to any income account of the Association, and the owner of the inactive account shall not be entitled to a refund if the amount is under \$20.00.

#### ARTICLE IV - GENERAL MEETING

##### 1. Annual Meeting

(a) A General Meeting of the Association (to be called "Annual Meeting") shall be held once in every calendar year at such a time and place as the Board of Directors designate. At least thirty days written notice shall be given to members. The accidental omission to give notice to any member, or non-receipt by any member of such notice, shall not invalidate the proceedings of any Annual Meeting. The Annual Meeting may deal with the following business without being included in the Notice of the Annual Meeting.

- (i) *Reading of the Minutes of the previous Annual Meeting and any special meeting held since.*
- (ii) *Consider the accounts and balance sheet and the report of the auditors thereon.*
- (iii) *Appointment of the auditor for the year following.*
- (iv) *Consider the reports of the Board of Directors, Committees and Officers.*
- (v) *Unfinished business from matters arising out of Minutes.*
- (vi) *New business and correspondence.*
- (vii) *The elections of the Directors and to consider, if thought expedient, the approval and ratification of the acts and proceedings of the Board of Directors and Officers.*
- (viii) *Adjournment.*

(b) Voting Members are defined as a member who:

- Is in good standing and is not in default under any of these By-Laws
- Is not in arrears in payment of any membership fees or other monies to the Association
- Is not under suspension from the Association

Voting members, as defined above, are entitled to one vote or proxy at any meeting of the Association members. Only a Voting Member may act as a proxy for another Voting Member. No individual Voting Member shall be at liberty to cast more than four (4) votes including all proxies and all designations by partnerships or limited companies on any matter coming before a General Meeting.

(c) No member shall be entitled to any of the rights and privileges of the Association during any year until his annual fee for that year is paid. Annual fees are due and payable January 1<sup>st</sup> of each year. If on December 15<sup>th</sup> a member has a credit balance, the Association has the authority to deduct the amount of his membership fee for the ensuing year unless otherwise instructed by the member. Individuals, partnerships, or limited companies so removed from membership may renew their membership upon payment of the appropriate fee.

(d) For all purposes the quorum for a General Meeting shall be twenty-five (25) Voting Members in good standing. No business shall be transacted by any General Meeting unless the requisite quorum is present at the commencement of the meeting. The Chairman, with the consent of any meeting at which a quorum is present, may adjourn the meeting from time to time and from place to place, as the meeting shall determine. Whenever a meeting is adjourned for one month or more, notice of the adjourned meeting shall be given in the same manner as of an original meeting. Save as aforesaid the members shall not be entitled to any notice of any adjournment or of the business to be transacted at any adjourned meeting.

2. In addition to the Annual Meeting, at the written request of any twenty-five (25) Voting Members of the Association, the President or the General Manager shall forthwith call a special meeting of the Association by the same notice procedure as in calling an Annual Meeting.

## **ARTICLE V - BOARD OF DIRECTORS**

1. Election

(a) The affairs of the Association shall be managed by the Board of Directors.

Said Directors shall:

- be Canadian Citizens
- be a minimum of eighteen (18) years of age
- is a member in good standing with the Association
- be elected by ballot by all Voting Members present or proxy at the Annual Meeting
- have registered or recorded a minimum of three (3) animals with the Association in the previous fiscal year
- hold office for three years

The Board shall consist of no less than nine (9) and no more than fourteen (14) members.

(b) The Directors will be elected from each province or region as defined by the Board of Directors on a basis proportionate to the active membership of that province or region to the extent feasible, with each

province or region having a minimum of one (1) Director. All matters pertaining to distribution are the jurisdiction of the Board of Directors.

(c) The Board of Directors shall have the power to fill vacancies which may occur among their number providing however, that any Director so appointed shall hold office only until the next Annual Meeting of the Association, but shall then be eligible for re-election. Any Director elected by the Annual Meeting to fill a vacancy will hold office for the remaining term of the Director creating the vacancy.

(d) No director, officer, or employee of an association or other person acting on behalf of an association, is personally liable for any act done in good faith in the exercise of any of that person's powers or the performance of that person's duties and functions or for any default or neglect in good faith in the exercise of any of that person's powers or the performance of that person's duties and functions.

## 2. Meetings

- (a) The Board of Directors may delegate any of their powers to the Executive Committee.
- (b) A majority of the Board of Directors shall constitute a quorum of any Board of Directors meeting.
- (c) The Board of Directors shall meet at the Head Office of the Association or such other place as the Board of Directors shall determine.
- (d) The Directors shall not be liable to any member in damages or otherwise for any matter or act done by the Directors acting in good faith.

## 3. Discipline of Members

- (a) The Board of Directors shall have complete power to admit applicants to membership in the Association and the decision of the Board of Directors in that regard shall be final.
- (b) The Board of Directors shall have the power to expel any member who has violated, or is reasonably suspected to have violated:
  - (i) One of the within By-Laws relating to eligibility for registration, filing of transfers, maintenance of adequate private breeding records, or payment of fees.
  - (ii) Section 16 or 17 of the Animal Pedigree Act.
- (c) Any member so expelled shall be denied all privileges as a member of the Association and the right to register or transfer animals in the Association. He also has no rights to any interest in the property or assets of the Association. A member so expelled shall, after the expiration of sixty (60) days, have the right to apply to the Board of Directors for reinstatement and may be reinstated at the next meeting of the Board, provided two-thirds of the members of the Board of Directors present vote in favour of such reinstatement. If the Board of Directors refuses to reinstate a person expelled from membership, such person shall have the right to apply for reinstatement to the next succeeding General Meeting of the Association, but reinstatement by the General Meeting shall be only by a vote of two-thirds of the Voting Members of the Association present. No special notice of such an application need be sent to members of the Association and shall not be deemed to be special business. Upon expulsion, registration or recordation certificates in the name of the expelled member may be cancelled.
- (d) Any person expelled from membership in any Association incorporated under the Animal Pedigree Act of Canada or any other Association approved by the Board of Directors shall not be eligible for membership in this Association until reinstated in the Association from which he was expelled and his membership in this Association shall be deemed to be terminated immediately and automatically.

- (e) The Board of Directors shall have the power to suspend any member who fails to observe any rule or regulation set forth in these By-Laws or whose conduct is, in the opinion of the Board, prejudicial to the interests of the Association. Upon suspension a member shall be denied all privileges including the right to register or transfer until their reason for suspension has been rectified or until further action by the Board of Directors. Cattle properly registered by the member at the time of suspension shall not be de-registered unless by action of the Board of Directors on a subsequent action for expulsion.

## **ARTICLE VI – OFFICERS**

1. The officers of the Association shall be the President, the first Vice-President, and the Second Vice-President, who shall be members of and elected by the Board of Directors. The Board may appoint such additional or other officers as they see fit. Any vacancy in the above offices may be filled by the Board of Directors for the remainder of the year provided that in any event the First Vice-President shall succeed the President in the case of the office of the President becoming vacant. The term of office for each of the foregoing officers shall be for a period of one (1) year elected immediately after each Annual Meeting.

2. The President shall:

- be Chief Executive Officer of the Association
- preside at all General Meetings of the Association
- be Chairman of the Board of Directors
- carry out matters as requested by the Board of Directors
- present at each Annual Meeting a report of the activities of the Association
- call meetings of the Directors when required

3. The First Vice-President and Second Vice-President will assist the President in the exercise of his duties and will perform the duties and have the powers of the President in his absence in the order of the seniority of their office.

4. The Board of Directors shall, as occasion may require, appoint a General Manager who shall act under the control and with the approval of the Board of Directors.

5. The Board of Directors shall, as occasion may require, appoint a Recording Secretary who shall carry out his/her duties under the supervision of the General Manager. The duties of the Recording Secretary shall be to maintain the herd book of the Association in a manner contemplated by these By-Laws and the Animal Pedigree Act.

## **ARTICLE VII – COMMITTEES**

1. The Board of Directors may appoint from their number and/or from other members of the Association committees, whether special or standing, but must in all cases name one of their number as Chairman of such committee. In addition to any special committees to be appointed by the Board of Directors, there shall in any event be the following standing committees:

- (a) **EXECUTIVE COMMITTEE:** This committee shall consist of the President, First Vice-President, Second Vice-President, immediate Past President, and such other officers as the Board of Directors may determine. The Executive Committee shall execute such instructions as the Board of Directors may direct including the functions of financial control and member grievances with respect to the papering of cattle.

- (b) PUBLIC RELATIONS COMMITTEE: This committee shall plan and develop methods of promotion to advance the Charolais breed.
- (c) BREED IMPROVEMENT COMMITTEE: This committee shall be responsible for supervising performance and progeny tests and all programs for improvement of the breed.
- (d) EDUCATION, YOUTH AND EXPORT (EYE) COMMITTEE: This committee shall design and direct all programs for enhancement of the number and activity of members, member education, export activities, and youth programs.
- (e) MARKET DEVELOPMENT COMMITTEE: This committee shall design and direct the policy and activities of the Association in the sponsorship of market cattle shows and breeding livestock shows which enhance the breed in co-operation with provincial associations and fair boards. It shall develop and appoint or nominate judges as requested from time to time.
- (f) ADVISORY COMMITTEE: This committee shall be composed of all Past Presidents actively engaged in the breeding of Charolais cattle. The Chairman shall be the immediate Past President. The committee shall provide to the President advice on general matters of concern to the breed and on specific matters as requested by the President.
- (g) NOMINATING COMMITTEE: This committee shall prepare a slate of candidates to fill vacancies on the Board of Directors as may be required before each Annual Meeting. The Chairman of the Nominating Committee shall file in the General Manager's office a list of names selected by the committee for each position of director to be voted on at the Annual Meeting. The list of names so submitted shall be included by the General Manager in the notice of the Annual Meeting mailed to each member of the Association. Additional nominations shall be received from the floor of the Annual Meeting.
- (h) COMMERCIAL COMMITTEE: To develop an effective and interactive relationship with the commercial industry (cow/calf and feedlot) and to investigate ways and means to raise the profile of Charolais.

#### **ARTICLE VIII - PROVINCIAL ASSOCIATIONS**

Members of this Association in good standing may organize Provincial Associations under By-Laws or constitution approved by the Board of Directors of this Association.

The activities of any Provincial Association shall be confined solely to its own provincial interests and shall not conflict in any way with the activities of this Association. No more than one Provincial Association in each province shall be organized unless authorized at any Annual Meeting.

#### **ARTICLE IX – OFFICES**

The Head Office of the Association shall be at the City of Calgary, in the Province of Alberta.

#### **ARTICLE X - FISCAL YEAR**

The fiscal year of the Association is from January 1<sup>st</sup> to December 31<sup>st</sup>. At each Annual Meeting the report of the auditors of the Association shall be presented from the previous fiscal year and shall include the balance sheet and statement of the receipts and expenditures. The Auditors of the Association shall be appointed at each Annual Meeting. The Board of Directors may fill any casual vacancy in the office of the auditors.

#### **ARTICLE XI – NOTICES**

1. Notice calling any General Meeting shall be mailed at least 30 days in advance of the General Meeting to each of the members at his/her last known mailing address appearing in the books of the Association. In the event of the Association publishing an Official Organ, the notice published therein shall be deemed to be sufficient, providing such Official Organ is mailed at least 30 days in advance of such meeting.

2. Notice of meetings of the Board of Directors other than the one immediately following the Annual Meeting, shall be mailed to each of the Directors at least ten (10) days before the date of the meeting at his last known mailing address appearing on the books of the Association, or by electronic means at least seven (7) days before the date of the meeting. A meeting of the board of Directors may be held on shorter notice, or without notice, providing all the Directors have given their consent to the meeting to be held.

#### **ARTICLE XII – AMENDMENTS**

This constitution may be amended by a resolution at any Annual or special meeting of the Association by the Affirmative vote of two-thirds of the members present voting in person or by proxy as defined in Article IV. Notice of all proposed amendments shall be given to the General Manager in writing sixty (60) days in advance of a General Meeting and they shall be included in the notice calling such meetings, otherwise the meeting shall have no power to deal with same.

#### **ARTICLE XIII - CORPORATE SEAL**

The seal of the Association shall be kept in custody of such officer or person as the Board of Directors may designate by resolution. The form of the seal shall be determined by the Board of Directors.

#### **ARTICLE XIV - REGISTRATION OF PEDIGREE**

1. A data base shall be kept at the office of the Association and known as the “Canadian Charolais herd book” and shall be accessible to the membership and the public via the Canadian Charolais Association website.

2. The Board of Directors shall establish a system for the registration of Charolais cattle and shall provide regulations with respect to the same.

#### **ARTICLE XV - REGISTRATION OF TATTOO LETTERS**

A breeder may apply to the Recording Secretary for and be allotted letters for the exclusive use of the breeder with which to tattoo mark animals the property of such breeder. These letters shall be tattooed in the ear, right or left, as designated by the Recording Secretary at the time the letters are allotted. In the event of a change in the name of a partnership or company, or if there is a change in the constitution of the partnership, the tattoo letters may be transferred on application to the recording secretary by the registered owner or by his personal representative in the event of death. After expiration of five (5) years, tattoo letters may be forfeited if they are not used by the registered owner.

#### **ARTICLE XVI - REGISTRATION OF HERD NAMES**

1. A breeder may register, for his exclusive use, a name to be used as a prefix in naming his animals. A particular name will be allowed to one person, partnership or limited company only, except with the consent of the breeder who has the name registered.

2. The registered name may be transferred to another breeder on application to the Recording Secretary by the breeder in whose name it is registered.

3. After the expiration of five (5) years, a registered name will be forfeited if it has not been used in registering an animal by the registered owner.

4. The Association reserves the right to refuse any herd name or animal name which may be misleading as to the origin or relationship of an animal.

#### **ARTICLE XVII - PRIVATE BREEDING RECORDS**

Each breeder shall keep an individual private record containing the individual herd number of each animal and information concerning ancestors and breeding that makes accurate at all times the birth date and parentage of an animal offered for registration in the Canadian Charolais herd book. Individual herd numbers shall be given to all calves before they are weaned and tattooed in the ear and may be fire branded upon the body. The identifying tattoo shall be unique within the Canadian Charolais herd book and shall contain the individual private herd number, year letter and breeder's tattoo letters as issued by the Recording Secretary. This record shall at all times be open to the inspection of the official and authorized representatives of the Association and officials of the Department of Agriculture Canada.

#### **ARTICLE XVIII - STANDARDS FOR REGISTRATION**

##### 1. General rules of Eligibility

(a) Registration shall extend to and be available to all cattle having no less than 31/32 Charolais blood. Recordation shall be extended to and be available to all:

- females having less than 31/32 Charolais blood but not less than 1/2 Charolais blood
- males having less than 31/32 Charolais blood but not less than 3/4 Charolais blood

All registrations and recordations are subject to the rules of eligibility contained herein.

- RFC – Recorded Female Canadian Charolais
- RMC – Recorded Male Canadian Charolais
- FC – Female Canadian Charolais
- MC – Male Canadian Charolais
- FMC – French Male Canadian Charolais
- FFC – French Female Canadian Charolais

##### OTHER DESIGNATIONS WHICH MAY PRECEED THE PREFIXES:

- (i) E – Embryo
- (ii) P/S – Polled or Scurred
- (iii) Q – Animal of a colour other than white or light cream
- (iv) Or any combination of the above prefixes

(b) An animal is eligible whose parents are registered in the Canadian Charolais herd book. The mathematics of recordation is such that when both parents are recorded percentage animals, the resulting progeny cannot be recorded any higher than the lower percentage of the two animals.

(c) An animal is eligible if one of its parents is registered in the Canadian Charolais herd book, and its other parent is of a beef breed or combined beef breed, a dairy breed, or combined dairy breed or combined dairy and beef breed having a private herd number.

- (d) Application for registration of an animal shall be made on a form approved by the Board of Directors of the Association and signed by the owner of the dam at the time of birth. If the application is for an animal resulting from natural service, the signature of the owner of the natural service sire at the time of breeding is required. If the animal is the result of artificial insemination, the artificial insemination information is required in a form approved by the Board of Directors and a semen certificate, if applicable, and the necessary signatures as outlined above.
- (e) For the purpose of this article, "Owner" shall include the purchaser of an animal under the term of an agreement providing for payment of purchase of said animal over a period of time, provided a copy of the said agreement is filed with the Recording Secretary of the Association.
- (f) In the case of multiple ownership of an animal, each interest shall be on record in the Canadian Charolais Association. No more than four owners may be shown on a certificate of registration issued by the Association and those owners must designate which owner has possession of said animal and that said person is to receive the certificate of registration.
- (g) When an animal is a twin it shall be so stated when applying for registration and the sex given to the animal with which it is a twin. Should a twin be entered upon the record without such statement, no subsequent application for entry of an animal twin shall be accepted unless confirmed by DNA genotyping. The breeder of an animal is the owner or lessee of the dam at the time she was served. The first owner is the owner or lessee of the cow bearing the animal at the time it was born.
- (h) Animal names shall not contain more than twenty-four (24) letters and spaces, including as a prefix the breeder's letters or registered herd name. It shall be permissible to change the name of an animal (provided it has no progeny) after it has been registered, as long as the consent of the original applicant for registration in the Canadian Charolais herd book is obtained. Use of duplicate names shall be avoided within herds and between herds. The right is reserved by the Association to change any name when necessary, preserving as far as possible, some characteristic of the name given in the application.
- (i) Animals resulting from artificial insemination service to a bull that was born after December 31, 1986, are eligible for registration only if the sire has been parentage verified by DNA genotyping. If a DNA genotype of the sire's parent is proven to be unavailable, an exemption of parentage verification may be granted only if the breeder owns the sire at the time of breeding.
- (j) Multiple Breeding – Progeny resulting from a change of bulls within nine days (either AI or with single bull mating) are not eligible for registration unless they have been sire verified by DNA genotype. Progeny resulting from a multiple sire breeding (using more than one bull in a pasture) are not eligible for registration unless they have been sire verified by DNA genotype.
- (k) Animals born after December 31, 1990, resulting from natural service are not eligible for registration unless their sire has DNA genotype recorded at a DNA laboratory approved by the Board of Directors.
- (l) It is mandatory for any animal born after December 31, 1994 which is of a colour other than white or light cream to be identified with the letter "Q" at the beginning of its registration number. Any animal born before January 1, 1995 which had the red designation on its pedigree pursuant to Article XVIII (1) (l) (RED factor cattle in the Canadian Charolais herd book) prior to that clause being deleted from these by-laws must be identified henceforth in the Canadian Charolais herd book with the letter "Q" at the beginning of its registration number.  
The owner of an animal which is of a colour other than white or light cream born before January 1, 1995 may amend its registration by requesting the addition of the letter "Q" at the beginning of its

registration or recordation number and paying the Association the fee prescribed by the Board of Directors.

- (m) In the event of a dispute raised by any member of the Association as to whether any registered animal is of a colour other than white or light cream and therefore should have the "Q" designation, the Board of Directors shall decide whether the animal is of a colour other than white or light cream and the Board of Directors shall determine the procedure to be followed.

*In the event a member wishes to question either the presence or absence of the "Q" designation on any registered animal, then such a member raising the question shall be required to deposit with the Association the sum of \$500.00 for each animal questioned. No question as to the "Q" designation shall be valid unless it is accompanied with the said \$500.00 deposit. In the event that a member is successful in having the "Q" designation changed, then the deposit paid shall be returned to the member, providing however, that in the event the member is not successful in having the "Q" designation changed then the money so deposited with the Association shall be forfeited to the Association.*

*Notwithstanding the foregoing, the Board of Directors may instigate an appeal with respect to the "Q" designation on its own initiative.*

- (n) DNA forms shall be supplied by the Association upon receiving the prescribed fee.

## 2. Foreign and Imported Animals:

Imported animals eligible for registration are as follows:

- (i) An animal registered in the herd book of any other Charolais Association may be approved for inclusion into the CCA's herd book by the Board of Directors.
- (ii) An animal whose sire is registered in the herd book of any other Charolais Association may be approved by the CCA's Board of Directors and whose dam is registered in the Canadian Charolais herd book. An extended pedigree must be supplied for the sire if requested by the Association.

The following rules shall apply to applications for registration of imported animals:

- (a) An animal imported into Canada shall be accompanied by such documents issued by the General Manager or equivalent of an approved association of the country of origin in such form and given such particulars of breeders and immediate owners, the Canadian importer and in case of a bred female, date of service and the service sire's pedigree, as may be required or prescribed by the Board of Directors.
- (b) Application for registration of animals shall be made on a form prescribed by the Board of Directors and shall be accompanied by the animal's registration certificate issued by the foreign Herd book and showing the applicant to have ownership.
- (c) All foreign registered imported animals must be uniquely tattooed.

## 3. Full French Registration

To be eligible for registration in the Canadian Full French herd book using the prefix FFC or FMC an animal must meet the following requirements:

- (a) A DNA sample of the animal shall be submitted to a DNA laboratory approved by the Board of Directors. All costs shall be borne by the applicant.
- (b) An animal or embryo imported into Canada directly or indirectly from France shall have verification of the dam and sire by DNA/blood type testing by a laboratory approved by the Board of Directors and all costs shall be borne by the applicant.

- (c) All animals shall have every ancestor back to herd book Charolais verified by blood typing and or DNA testing and all costs shall be borne by the applicant.
- (d) An animal whose DNA testing for a parentage verification has not been maintained and who has been registered in the Purebred herd book shall be eligible for registration in the Full French herd book upon proof of the parentage of the animal being received as outlined in Article XVII subsection 3 (a), (b), and (c) above together with consent in writing of the breeder who originally registered the animal and together with such additional fee as may be set under Article XXIII.

4. Embryo Transplant Registration:

- (a) Notwithstanding any of the foregoing provisions, application for registration for animals propagated by embryo transplant shall be on a form approved by the Board of Directors and signed by:
  - (i) The owner or lessee of the donor dam at the time the embryo was removed must provide a DNA genotype on the sire and dam. When the embryo is imported from a foreign country it should be accompanied by an approved Import Certificate and a four generation pedigree on the parents.
  - (ii) The owner of the sire at the time of the breeding if the donor dam was bred naturally.
  - (iii) If artificially bred, the rules governing the use of artificial insemination in these By-Laws shall apply.
  - (iv) The owner of the animal at the time of birth.
- (b) All animals so registered shall be tattooed with the letters of the owner of the animal at the time of birth. The applicant must be the owner of the animal at the time of birth.
- (c) Animals propagated by embryo transplant are eligible provided that parentage verification by DNA genotype testing is provided to the Association's satisfaction at the expense of the applicant. Animals registered under this subsection shall be identified in the prefix of its registration number as resulting from an embryo transplant.

5. Rules for Random Parentage Verification by DNA Genotyping:

- (a) The Board of Directors or their appointees shall from time to time require parentage verification by DNA genotype testing of animals, for which application has been made for registration where otherwise not required. In the event that the parentage is verified, the Association shall be responsible for DNA genotyping costs. In the event that the parentage is not verified then all costs incurred with the DNA genotype testing shall be at the expense of the applicant.
- (b) The Board of Directors may undertake such additional DNA genotyping verification tests as it deems necessary and may assess charges to the breeder or owner in relation to the responsibility for error evident in each case.
- (c) In the event that the DNA genotyping is not completed by the applicant as requested, the Board of Directors shall act as it deems necessary to enforce compliance including the withholding of registrations or the request for additional DNA genotyping or suspension or expulsion from membership in the Association.

**ARTICLE XIX - CHAROLAIS SEMEN CERTIFICATE PROGRAM RULES (SPARC)**

The SPARC program be dissolved effective January 1, 1999 other than the existing bulls presently on the program. *Approved June 17, 1999.*

1. Upon application by the bull owner and acceptable by the Recording Secretary under the rules established by the Board of Directors, semen may be sold under the terms of the Charolais Semen Certificate regulations requiring that the bull owner indicate his agreement with, and permission for registration of the resultant calf.
2. In the event of multiple ownership of a bull, all registered owners shall agree in the application to enrol the bull designating one of the owners to sign all semen certificates and authorize the ordering and transfer of certificates within the CCA's Semen Certificate Bank. Advertisements and information about the bull and his semen availability shall include notices that registration of progeny is limited to holders of signed semen certificates.
3. The Board of Directors shall approve forms and establish fees necessary for the operation of the Charolais Semen Certificate Program and shall inform the public of the bulls on the program and rules pertaining to the use of semen from those bulls.
4. A bull may be removed from the Charolais Semen Certificate Program by the owner or by the unanimous agreement of the registered owners, if there are multiple owners. A bull may be removed from the Charolais Semen Certificate Program by the Board of Directors should the registered owner or owners fail to comply with the By-Laws of the Association with respect to semen certificates.
5. In the case of transfer of ownership of a female bred by artificial insemination to a sire enrolled in the Charolais Semen Certificate Program, a semen certificate authorizing the registration of the resultant calf from the sire shall be furnished by the seller to the Association. Such certificate shall be returned to the buyer with the new certificate of registration showing the breeding information at the time of transfer or, if stored in the CCA's Semen Certificate Bank, notice of same shall be sent to the buyer.

## **ARTICLE XX – TRANSFERS**

The following rules shall apply to the transfer of ownership and issuance of certificates.

1. In the case of the sale of an animal or the interest in an animal, a seller must furnish the Recording Secretary of the Association a certificate of registration and signed transfer, or said animal showing the purchaser's ownership, within six (6) months of sale. Failure to do so on any pretext whatsoever (except under written contract) shall be grounds for expulsion in the case of a member, or for refusal of registration or transfer in the case of a non-member.
2. Application for registration of a change of ownership must be made on the forms, approved by the Board of Directors, accompanied by the existing certificate of registration and must give the date of sale, name and address of the purchaser. In the case of a bred female, service information must be completed and if natural service – signature of the owner of the natural service sire at the time of breeding must be provided. If by AI service, full and complete artificial insemination information must be provided and a semen certificate, if applicable, signed by authorized agent, must be submitted in compliance with Article XIX, subsection 5. In the event the breeding information is proven to be incomplete or in error, the owner of the cow at the time of breeding shall be responsible for correction and costs of blood typing and or DNA testing.
3. Change of ownership shall be recorded in the Association ownership files and indicated on a new certificate of registration or recordation. In any event, the Association shall not be responsible for authenticity of information given by the registered owner or any owner and may make corrections to ownership information or reissue certificates as may be deemed necessary from time to time to comply with regulations herein.

4. A pregnant female bred after January 1, 1990 may not be transferred in the Canadian Charolais herd book unless its service sire has had its blood type recorded by a blood typing and or DNA testing laboratory approved by the Board of Directors.

#### **ARTICLE XXI – LEASING**

In case a male or female is leased or loaned for breeding purposes, a form of lease approved by the Board of Directors shall be signed by the lessor and forwarded, together with certificate of registration, to the Recording Secretary to be placed on record. The lessee will be considered the breeder of the progeny of leased or loaned females, providing that the lease or loan period includes the time of breeding.

#### **ARTICLE XXII - REPLACEMENT CERTIFICATES**

A replacement certificate may be issued if the registered owner or his authorized agent applies on a form approved by the Board of Directors showing in a satisfactory manner that the original is lost or destroyed.

#### **ARTICLE XXIII**

The Fee Schedule has been removed from the By-Laws as per the 2011 AGM By-Law changes.

#### **ARTICLE XXIV - MISTAKES, ERRORS, INACCURACIES, PENALTIES**

1. Registration or transfer or ownership of an animal is made on the understanding that the particulars given on the application or other documents filed with the Recording Secretary are correct. If it is subsequently discovered that the particulars are incorrect or fraudulent, the registration or transfer shall be suspended by the Board of Directors. Pedigrees registered incorrectly may be cancelled and re-registered by the owner and the expense thereof may be recovered from the original applicant for registration as the case may be.

2. The Association assumes no responsibility, financial or otherwise, for any loss or damage that may be sustained to any individual, partnership, or limited company by reason of the suspension, cancellation or correction of any registration, transfer or other documents or by reason of the rejection of any application for membership in the Association.

3. When, as a result of an inspection of the manner in which private breeding records are kept and the method of identification practiced or used by any breeder, it is shown that the rules and regulations of the Association in that regard are not being observed, the Board of Directors may immediately suspend or expel such breeder if a member, and if not a member, further registrations and transfers may be refused. If such inspection should reveal that the private breeding records and identifications are practiced by such breeder are in such a state of confusion as to raise doubt as to the identity of any number of or all the animals in the herd, the Board of Directors may suspend the pedigree of any number of or all animals involved.

#### **ARTICLE XXV - HARDSHIP CASES**

In cases of proven hardships to a member, the Board of Directors may instruct the Recording Secretary to proceed with the registration, recordation or transfer of any animal without the required signature on the applications and in granting such relief the Board of Directors may impose terms and conditions as to costs, payment of fees and all other matters as the Board of Directors sees fit.